

**TOWN OF LIBERTY GROVE
RESOLUTION 4-06
A RESOLUTION FOR USE OF THE WOMENS CLUB BUILDING AT THE
ELLISON BAY COMMUNITY CENTER**

WHEREAS, the Town of Liberty Grove owns and maintains property known as the Ellison Bay Community Center at 11953 State Highway 42, which contains a building known as the “Womens Club Building”, and

WHEREAS, the Ellison Bay Womens Club may combine with the Sister Bay Womens Club to form a new organization, and

WHEREAS, members of the current Ellison Bay Womens Club have expressed a desire to continue usage of the current building by the new organization, if so formed, and

WHEREAS, an understanding between the Town of Liberty Grove and a new organization must be agreed upon for usage of said building, therefore

BE IT HEREBY RESOLVED, that the Town of Liberty Grove shall allow the new organization to use the Womens Club Building at the Ellison Bay Community Center with the following understanding:

1. A list of officers of the organization with contact information shall be provided to the Town office, with updates provided upon change of officers.
2. The building may be used at no cost to the organization, with no deposit required for cleanup/damage purposes.
3. Scheduling of meetings shall be done through the Town office.
4. The application form for each activity shall be completed by the organization, including a contact person who is responsible for cleanup purposes.
5. A “use and cleanup procedures” and “checklist for cleanup” form shall be provided for each activity, with the responsible person filling out the form and signing/initializing the form upon cleanup. In the event of improper cleanup or damage to the building, Town employees will perform the necessary cleanup and/or repairs and the organization shall reimburse the Town for those costs incurred.
6. The cleanup of the building will be done the same day so the building is ready for use the next day.
7. Use of the building will be for the day designated on the application form only; however, the organization may use the building the day before the activity for setup and drop-off purposes, should there be no other activity scheduled for the building and upon notice to the Town office.

8. Any problems/conditions existing upon entering the building should be reported to the Town office immediately.
9. A key to the building shall be provided to the responsible person as designated on the application form.
10. The organization, with permission of the Town office, may lock some of the cabinets in which it wishes to store items, with the Town office receiving a key for these locks.
11. All furniture, furnishings and fixtures that are located in or attached to the Womens Club building are understood to be the property of the Town of Liberty Grove.

This resolution may be rescinded or amended as deemed necessary by the Town Board with proper notification to the organization herein.

This resolution adopted this 19th day of April, 2006.

Motion to adopt: Blossom. Second: Miller. Carried 3-0 with Casey and Mahoney excused.

I, Walter L. Kalms, Clerk/Administrator for the Town of Liberty Grove, Door County, Wisconsin do hereby certify that the above is a true and correct copy of a resolution which was adopted on the 19th day of April, 2006 by the Liberty Grove Town Board.

*Dated this 19th day of April, 2006
Walter L. Kalms, Clerk/Administrator*
